



ITEMIZED RECEIPT FORM

(FOR USE WHEN GIVING FUNDS TO FINANCIAL ASSISTANT)

Event: _____ Date: _____

Ministry: _____

Person Completing Form: _____

CASH	
CURRENCY	AMOUNT
\$100.00	
\$50.00	
\$20.00	
\$10.00	
\$5.00	
\$1.00	
Coins	
TOTAL	\$

IDENTIFIED CASH	
Use this Table when the Source should be identified. (i.e. camp, conferences, building fund)	
TOTAL	\$

TOTAL CASH

\$ _____

TOTAL CHECKS

(Attach a tape/written list)

\$ _____

TOTAL DEPOSIT

\$ _____

Two signatures are required if cash is collected

Counter's Signature

Counter's Signature

Received By (Office Personnel Only)